

# St. Kevin Elementary School

## 2023/2024 School Council

### Meeting Minutes, November 7, 2023 Meeting, 6:00-8:15PM

**Attendees:** Michelle Thompson, Nancy Capobianco, Lindsay Crowe, Kushli Perera, Jennifer Duque, Melissa Monaco, Jessie Aitchison, Emma Germanese.

AGENDA ITEM & NOTES	ACTION ITEMS / PEOPLE RESPONSIBLE
<b>1. Opening Prayer &amp; Land Acknowledgement</b>	Linsday
<b>2. Approval of Agenda</b>	Motion to Approve Agenda: Lindsay Second: Melissa All Approved
<b>3. Approval of Minutes</b> <ul style="list-style-type: none"><li>November 7, 2023 Minutes to Approve.</li></ul>	Motion to Approve Agenda: Kushli Second: Emma All approved.
<b>4. Principal Report</b>  1. Open house was a success- Thank you!  2. Halloween was so much fun <ul style="list-style-type: none"><li><u>Dance- a-thon sales are currently at \$2371.00.</u></li><li>Hope to announce wines by Friday Nov 10<sup>th</sup>.</li></ul> 3. Food drive – Over 200 lbs to Knights table  4. Pizza – October \$3160 – 126 orders \$1000 profit  5. Pizza – November \$3887.50/2 = 152 orders  6. Remembrance Day assembly is Nov 10 <sup>th</sup> , Parents are invited.  7. Reports go home on the 14 <sup>th</sup> , interview night is the 16 <sup>th</sup> .  8. Picture day is Nov 22 <sup>nd</sup>  9. PA Day is on Nov 24 <sup>th</sup>  10. First Sunday of Advent – December 3rd	Michelle

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<p>11. Advent Liturgy – December 7<sup>th</sup> parents are invited.</p> <p>12. Math support leads work with Grade 3 and 6 students.</p> <ul style="list-style-type: none"><li>• The PLC – Professional Learning Cycle focus is on math this year.</li><li>• As a staff we are working on High Impact Practices as part of our CSILC (Catholic School Improvement Learning Cycle)</li></ul> <p>13. CSC Executive Training – November 30<sup>th</sup> – virtual</p>	
<p><b>5. Teacher's Report</b></p> <p><b>1. Sports</b></p> <ul style="list-style-type: none"><li>• Cross country finished.</li><li>• Junior boys and girls' volleyball have tournaments next week.</li><li>• Junior girls and boys' basketball will be starting soon.</li></ul> <p><b>2. Trips</b></p> <ul style="list-style-type: none"><li>• Grade 6's going to Crawford Lake next week.</li><li>• Grade 8's are going to St. Augustine next week to watch a basketball game.</li></ul> <p><b>3. Other</b></p> <ul style="list-style-type: none"><li>• Mrs. Hibbitt took some intermediate students to the Youth Faith Ambassadors Commissioning Liturgy this morning.</li></ul>	<p><b>Nancy</b></p>
<p><b>6. Treasurers Report</b></p> <ul style="list-style-type: none"><li>• <b>BALANCE FORWARD – Nov 7, 2023</b> <b>\$2466.72</b> (includes \$500 grant from last year)</li></ul>	<p><b>Kushli</b></p>

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<b>TRANSFER OUT</b> <ul style="list-style-type: none"><li>Dance-a-thon = \$146.34</li><li>Bank Fee - \$4.95</li><li><b>TOTAL = \$151.29</b></li></ul> <b>TRANSFER IN</b> <ul style="list-style-type: none"><li><b>Dance-a-thon - \$387.00</b> (Grand total to be adjusted)</li><li><b>TOTAL = \$387</b></li></ul> <b>PRO GRANT 2023/2024</b> <ul style="list-style-type: none"><li>Money not spent \$500.</li></ul> <b>TOTAL BALANCE</b> <ul style="list-style-type: none"><li>November 7, 2023 = \$3202.43</li></ul>	
<b>7. Community Rep Report</b> <ul style="list-style-type: none"><li>Monthly update on community events</li><li><b>Decide by Nov 10.</b> Save the date flyer options.</li><li><b>Jan 10 council meeting:</b> Quotes/ tasting options/ comparisons / fundraising between (Lunch moms and The lunch lady)</li><li>NOV 10th - Obtaining pricing quotes for coffee, hot chocolate &amp; tea for the Christmas market between (Tim Hortons &amp; McDonald's)</li><li>Links for Peel community</li><li>Parents sharing and voicing monthly class calendars showing special dates, events, birthdays, cash online and due dates and a link for parents to access council meeting agenda topics /reports and events.</li><li>School council social event dates to consider Dec 2, Dec 8th or Dec 9th for 1.5 -2 hours Social event options: Bowling, Demetris, Moxies, Boston pizza.</li></ul>	Jessie

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<b>8. Parish Rep Report</b> <ul style="list-style-type: none"> <li>All Saints Day mass Nov 1 at 9am &amp; 7pm</li> <li>All Souls Day mass Nov 2 at 9am &amp; 7pm</li> <li>Annual Christmas Bazaar Nov 18 at 9:30</li> <li>Online courses for sacraments, first communion and confirmation begin next week. If you have registered your child, you should have a handout with all dates for online and in person classes.</li> <li>Envelopes for sacraments should've been picked up the last 2 weekends.</li> </ul>	<b>Melissa</b>
<b>9. OAPCE Rep report</b> <ul style="list-style-type: none"> <li>Emma to bring reports regarding transition to high school and special needs kids etc.</li> </ul>	<b>Emma</b>
<b>10. Chair Report</b> <ul style="list-style-type: none"> <li>Pro-Grant Ideas: <ul style="list-style-type: none"> <li>Miguel Martinex MTC Life</li> <li>Family math night (math games)</li> </ul> </li> <li>Vote on Christmas night: December 14<sup>th</sup> divide gym for music and crafts <ul style="list-style-type: none"> <li>Crafts – Dollarama Christmas craft sets</li> <li>Christmas decorations</li> <li>Music- Dance on stage with Christmas music playlist – Grade 8's</li> <li>Choir – Mrs. Hibbitt choir performance</li> <li>Short Christmas movies – designated rooms with mats (Library)</li> <li>Hot Chocolate/ Coffee and cookies for parents – Back of the gym.</li> <li>Edge Imaging USB key; 6pm-8pm \$200</li> </ul> </li> <li>Sacrament Gifts for communion and Confirmation May 18<sup>th</sup>, 2024</li> </ul>	<b>Lindsay</b>  <b>Vote for amount to spend \$1000 for Christmas Night:</b> <b>Motion forward: Kushli</b> <b>Second: Melissa</b> <b>All approved</b>  <b>Motion to spend \$200 for Edge Imaging photos:</b> <b>Motion: Jenny</b> <b>Second: Kushli</b> <b>Approved: Lindsay</b>  <b>Vote on motion to spend \$300 on Sacrament gifts.</b> <b>Motion forward: Jenny</b>

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<ul style="list-style-type: none"> <li>○ Confirmation necklace with cross</li> <li>○ Communion bracelets, kids will make for themselves.</li> <li>• Graduation: Cookie &amp; freezie towards Graduation               <ul style="list-style-type: none"> <li>○ DJ \$400</li> <li>○ Bus &amp; restaurant \$300</li> <li>○ Hoodies for grads to sign.</li> <li>○ Yearbook print out.</li> <li>○ Fun photo/ selfie mirror \$500 / 3 hours</li> </ul> </li> <li>• Small Fundraiser:               <ul style="list-style-type: none"> <li>○ Valentine's Dance-a-thon, along with Shrove Tuesday Feb 12<sup>th</sup>, 2024.</li> <li>○ Sunset Grill or McDonald's to cook &amp; deliver. Donations will go to ShareLife.</li> <li>○ Spring- Grant: Paint night online or in person (Michelle to contact)</li> </ul> </li> </ul>	<p><b>Second: Jessie</b> <b>All approved</b></p> <p><b>Vote to spend \$700 for Graduation:</b> <b>Motion: Jenny</b> <b>Second: melissa</b> <b>All Approved</b></p> <p><b>Motion to spend \$200 on Valentine's decorations:</b> <b>Motion: Melissa</b> <b>Second: Kushli</b> <b>All approved</b></p> <p><b>Vote to spend \$200 on Shrove Tuesday:</b> <b>Motion: Melissa</b> <b>Second: Kushli</b> <b>All approved</b></p>
<p><b>11. Other</b></p> <ul style="list-style-type: none"> <li>✓ <u>Reminder of future meeting dates:</u></li> <li>• Wednesday January 10, 2024 @6pm</li> <li>• Wednesday March 6, 2024 @6pm</li> <li>• Wednesday April 3, 2024 @6pm</li> </ul>	<p><b>Michelle</b></p>
<p><b>12. Next Meeting -</b></p> <ul style="list-style-type: none"> <li>• <b>Contact Lindsay for January council meeting, define Valentine's Day, Shrove Tuesday and Graduation details.</b></li> <li>• <b>Invite Lunch Mom's &amp; The Lunch Lady for lunch options.</b></li> </ul>	<p><b>Michelle</b></p>

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MEETING ADJOURNED: 8:15 p.m.	Motion to Adjourn: Melissa Second: Emma All approved