

# St. Kevin Elementary School

## 2024/2025 School Council

### Meeting Minutes, November 5, 2024 Meeting, 5:30pm – 7:00pm

**Attendees:** Michelle Thompson, Laura Da Costa, Lindsay Crowe, Jennifer Duque, Jen Gouvis, Kushli Perera.

AGENDA ITEM & NOTES	ACTION ITEMS / PEOPLE RESPONSIBLE
<ul style="list-style-type: none"><li>• <b>Opening Prayer &amp; Land Acknowledgement</b></li></ul>	Kushli
<ul style="list-style-type: none"><li>• <b>Approval of Agenda</b></li></ul>	Motion to Approve Agenda: Jen Second: Kushli All Approved
<ul style="list-style-type: none"><li>• <b>Approval of Minutes</b> Oct 2, 2024.</li></ul>	Motion to Approve Agenda: Jenny Second: Kushli All approved.
<b>ADMIN REPORT – ST. KEVIN CSC Nov 5, 2024</b> 1. Financial Audit – November 18 and 22, 2024 <ul style="list-style-type: none"><li>• SGF</li><li>• PETTY CASH</li><li>• SCHOOL COUNCIL</li></ul> 2. Financial Report – SGF balance – \$17160.40 <ul style="list-style-type: none"><li>• Monies spent on Halloween prizes, sponsor families for pizza lunch</li><li>• Upcoming monies – Christmas Family Night</li></ul> 3. PKF AND YMCA funds granted for this year \$ 7134.00 4. New Parent Interview Process – <ul style="list-style-type: none"><li>• SCHOOL INTERVIEWS WEBSITE.</li><li>• <a href="http://www.schoolinterviews.ca">www.schoolinterviews.ca</a></li></ul> 5. October was a busy month <ul style="list-style-type: none"><li>• ~ \$1300 raised for the Dance-a-thon</li><li>• Pumpkin contest</li><li>• Food Drive</li><li>• Highlights on Twitter</li><li>• First Liturgy with Fr. Peter</li><li>• Truth and Reconciliation Liturgy</li></ul> <b>UPCOMING DATES</b> November 12 – Progress reports go home November 14 – Parent/Teacher Conference November 19 – Picture Retake/Sibling November 22 - PA Day – Provincial Priorities	Michelle

# St. Kevin Elementary School

**2024/2025 School Council**

**Meeting Minutes, November 5, 2024 Meeting, 5:30pm – 7:00pm**

<p>December 6 – Advent Liturgy – Father Peter December 11 Christmas Family Night</p>	
<ul style="list-style-type: none"> <li>• <b>Teacher's Report</b> <ul style="list-style-type: none"> <li>• looking to get up to \$500 for the purchase of white boards, markers and erasers for literacy learning groups</li> <li>• 1 extra UFLI manual for the primary division</li> <li>• possibly one for each child in grades K-3</li> <li>• will be used in small group learning for UFLI, and literacy activities</li> <li>• Sourced information from:</li> </ul> </li> <li>• <b>Dry Erase Boards:</b> <b>Spectrum:</b> <ul style="list-style-type: none"> <li>• \$39.99 for 10 x 9 (white boards) + \$56.60 for 24 x 6 (markers with eraser tips) - 7% = \$650.55 before tax</li> </ul> </li> <li>• <b>Wintergreen:</b> <ul style="list-style-type: none"> <li>• All in package \$114.95 for 12 x 8 - 10% = \$827.64</li> </ul> </li> </ul> <p>OR \$42.95 for 10 x 9 (white boards) + \$ 61.95 x 3 (32 set of markers) - 10% = \$ 515.16</p> <ul style="list-style-type: none"> <li>• UFLI Manual for Grade 3: \$109.00 Caversham Book Sellers (out of stock)</li> </ul>	<p>Laura D</p> <p><b>Vote to spend up to \$500 for white boards/ dry erase markers for Primary Literacy program:</b> <b>Motion: Jenny</b> <b>Second: Kushli</b> <b>All Approved</b></p>
<ul style="list-style-type: none"> <li>• <b>Treasurers Report</b> <b>Balance forward – May \$4433.47</b></li> </ul> <p><b>MONEY OUT</b> <u>May 2024</u> Chq#00317 (Easter Prizes – April) - \$300.00 Chq#00318 (Chromebooks) - \$1000.00 Monthly Plan fee - \$4.95</p> <p><b>BALANCE FORWARD – June 28/24    \$3128.52</b></p> <p><u>June 2024</u></p>	<p>Kushli</p>

# St. Kevin Elementary School

## 2024/2025 School Council

### Meeting Minutes, November 5, 2024 Meeting, 5:30pm – 7:00pm

<p>Chq#00319 (Grad &amp; Play day)                   -\$450.00</p> <p>Chq#00320 (MTC Life Miguel)                   - \$960.50</p> <p><b>BALANCE FORWARD – July 2024           \$1718.02</b></p> <p><u>August 2024</u></p> <p>Chq#00322 (Beading Buds)                   - \$214.70</p> <p>Bank Service fee                                   - \$19.80</p> <p><b>TOTAL   \$1645.00</b></p> <p><b>MONEY IN</b></p> <p>Dance A Thon                    To add grand total for Dec meeting</p> <p><b>Pro Grant (\$500)</b>           will be a November Deposit</p> <p><b>Total Money in                               \$0.00</b></p> <p><b>Balance   \$1483.52</b></p> <p><b>Ending balance as of September       \$1483.52</b></p>	
<p><b>Community Rep Report: N/A</b></p>	<p><b>N/A (No Rep)</b></p>
<ul style="list-style-type: none"> <li><b>Parish Rep Report</b></li> <li>-November 9 Christmas Bazaar 9:30am – 2:30 pm</li> <li>-Melissa will follow up with sacrament dates.</li> </ul>	<p><b>Melissa</b></p>
<p><b>OAPCE Report:</b></p> <ul style="list-style-type: none"> <li>Emma attended the OAPCE meeting today.</li> </ul>	<p><b>Emma</b></p>
<ul style="list-style-type: none"> <li><b>Chair Report</b></li> <li><b>June items from council:</b></li> <li>October 14 Chair meeting at Cardinal Leger</li> <li>\$160 was used for decorations and prizes for the Halloween Dane-a-thon, we used less than approved amount.</li> <li><b>Upcoming items:</b></li> <li></li> </ul> <p><b>Christmas 2024 Family Night ideas:</b></p>	<p><b>Lindsay</b></p> <p><b>Change to Oct 2 meeting minutes revised:</b></p> <p><b>Vote to spend \$100 for Halloween prizes:</b></p> <p><b>Motion: Jenny</b></p> <p><b>Second: Kushli</b></p> <p><b>All Approved</b></p>

# St. Kevin Elementary School

## 2024/2025 School Council

### Meeting Minutes, November 5, 2024 Meeting, 5:30pm – 7:00pm

<p><b>Dec 11<sup>th</sup> 5:00pm- 7:30pm (times to be confirmed)</b></p> <ul style="list-style-type: none"> <li>○ Coffee table (2 council Kushli &amp; Jen)</li> <li>○ 4 Crafts (minimize mess, two long tables. 3 Council Lindsay, Rob &amp; Melissa)</li> <li>○ Coffee &amp; Tea (No drinks for kids)</li> <li>○ Movie &amp; Candy raffle in the Library (Teacher)</li> <li>○ Bingo &amp; Colouring Room 112 (1 Council, Emma)</li> <li>○ Selling cookies \$2.00 each (Health room, D.Fortin)</li> <li>○ Candy Raffle &amp; Stuffie Raffle</li> <li>○ Games in the back of the gym</li> <li>○ Face painting</li> <li>○ 2 big colouring mats</li> <li>○ Dance</li> <li>○ Choir</li> <li>○ Family Santa Photo (using personal phones for pics)</li> </ul> <p>Items to purchase</p> <p><b>List of things:</b></p> <ul style="list-style-type: none"> <li>• Tea/ Coffee (Diane Fortin)</li> <li>• Candy canes (Lindsay)</li> <li>• Candy raffle (Spinelli)</li> <li>• Two Large Squish mallows (Jen G Costco)</li> <li>• Decorations (Teachers)</li> <li>• Balloon Arch red/green &amp; Pump ( Jen D)</li> <li>• Backdrop</li> <li>• Streamers</li> <li>• Table cloths</li> <li>• Inflatables?</li> </ul>	<p><b>Vote to spend up to \$1000 for Christmas family night:</b></p> <p><b>Motion: Lindsay</b></p> <p><b>Second: Kushli</b></p> <p><b>All Approved</b></p>
<ul style="list-style-type: none"> <li>• <b>Other</b> <ul style="list-style-type: none"> <li>• <u>Reminder of future meeting dates:</u></li> <li>• December 4 @6pm</li> <li>• February 5 @5:30pm</li> <li>• April 2 @ 5:30pm</li> <li>• May 14 @ 5:30pm</li> </ul> </li> </ul> <p><b>Additional notes:</b> Sending out an email with incentive for parent council join in December.</p>	<p><b>Michelle</b></p>

# St. Kevin Elementary School

*2024/2025 School Council*

*Meeting Minutes, November 5, 2024 Meeting, 5:30pm – 7:00pm*

<b>Next Meeting –</b> <ul style="list-style-type: none"><li>• December meeting, vote how to spend money for the rest of the year.</li><li>• Progrant Ideas</li></ul>	<b>Michelle</b>
<b>MEETING ADJOURNED: 7:00 p.m.</b>	<b>Motion to Adjourn: Michelle</b> <b>Second: Kushli</b> <b>All approved</b>